

HARPER ARCHER ELEMENTARY SCHOOL

Date: **January 28, 2024**

Time: **5:00 PM**

Location: **Virtual Meeting on Zoom**

- I. Call to order: 5:04 pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Crystal January	Present
Parent/Guardian	Janein Collins	
Parent/Guardian	April Waits	Present
Parent/Guardian	Bernikka Elder	Present
Instructional Staff	Tabetha Barker	Present
Instructional Staff	MedaLana Smith	Present
Instructional Staff	Narissa George	Present
Community Member	Cynthia Culbreath	
Community Member	Kevin Simmons	
Swing Seat	Kwame Abernathy	Present
Student (High Schools)		
	Mathew Graves (not a voting member)	Present

Quorum Established: **Yes - 6 of 9 voting members**

III. Action Items

- a. **Approval of Agenda:** Motion made by: **MedaLana Smith**; Seconded by: **April Waits**
 Members Approving: 5
 Members Opposing: 0
 Members Abstaining: 0
Motion Passes
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
 Motion made by: **MedaLana Smith**; Seconded by: **Kwame Abernathy**
 Members Approving: 5
 Members Opposing: 0
 Members Abstaining: 0
Motion Passes

Discussion Items *(add items as needed)*

- c. Changes to Gifted Deliver Model
 - i. The FY26 Budget allotment increased
 - 1. .50 to 1.0 we will have one full time teacher.
 - d. Review of Budget Meeting Schedule
 - i. Confirmation of Schedule aligns meeting schedule confirms
 - ii. Draft budget completed prior February 14, 2025
 - iii. Final budget by March 14, 2025
 - iv. Staffing Conference March 24, 2025
 - v. Go Team Meeting Schedule
 - 1. February 11, 2025
 - 2. March 4, 2025
 - 3. April 1, 2025
 - 4. Dr. January confirms we are in alignment
 - e. **Discussion Item 3: Budget Allocation Presentation** Budget Alignment Presentation
 - i. Budgeting for 2026 488 scholars for year 2026
 - 1. Number of scholars 488 (an increase of 30)
 - 2. \$10,474,468
 - a. reduction in gifted, poverty EIP funding
 - 3. Not automatically given signature and turnaround funding
 - 4. Question N. George
 - a. We are requesting the funds for the signature of a coach, 2 stem teachers, and a behavior specialist.
 - b. The team will follow up with Dr. January. She will be able to tell you what we were afforded.
 - c. If they say no that means we would not have those positions or we would have to fund from the other areas of the budget.
 - 5. Bernikka - With the allocations of funds, now between now and Feb 11 is the time to provide suggestions.
 - 6. Crystal - Without those suggestions I will what I will bring will be in alignment.
 - f.
- IV. Information Items**
- a. **Principal's Report**
 - i. **CCRPI**
 - 1. **Content Mastery 67.8**
 - a. **progress 86.2**
 - 2. **Harper Archer Elementary Noted to be a progress school**
 - b. **Committee Reports**

i. **Uniform Committee (Narrisa George)**

1. Suggested uniforms are still the same as before in addition to a white uniform shirt. Due to the scholars wearing white just as well as they wear the Navy and Dark Blue.
2. Dr. January - Please be sure that you are clear on the plan to communicate with parents. Have a plan for the upcoming meeting on February 11.

c. **Additional**

i. **Complete Budget training on Ellis**

1. Budget training completed by Mr. Coby from GO Team Dr. January to reach out and CC Bernikka.
2. Go team hours on Wednesday

ii. **Students will be Inaugurated**

d. **Cluster Advisory Team meeting**

i. **Creating Smart goals and steps for the entire cluster**

1. Goals - Numeracy and Literacy
2. Athletics
3. Financial Budget
4. Safety and Security Updates

e.

V. **Announcements**

a. N/A

VI. **Adjournment**

Motion made by: [April Waits](#); Seconded by: [Narrisa George](#)

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion Pass

ADJOURNED AT 6:16 pm

Minutes Taken By: [Bernikka Elder](#)

Position: [Parent/Guardian - Secretary](#)

Date Approved: [\[Insert Date When Approved\]](#)